

# The Wallingford Sports Trust

## Policies and procedures

### 21 - Operational Rights and Responsibilities

Under the terms of the lease with SODC, all permanent assets on the Sports Park are legally owned by the Trust no matter who initially funded or organised the funding of them. Within that framework:

1. The Trust is directly responsible for the main Pavilion building (except as in 3 below), the car park, the periphery of the Sports Park and any unassigned (unused) areas.
2. With the exception of the Hockey Club for the AWP, individual member clubs are responsible for maintaining their own facilities, including assigned playing areas (see attached plan), lighting and outside (of the main Pavilion) changing and storage areas.
3. The Trust bears the primary responsibility for improvements to fixed assets including raising the necessary funding, although individual clubs are encouraged to make improvements to their own playing areas and facilities, subject to the agreement of the Trustees in accordance with the requirements of our lease and for the co-ordination of grant applications.
4. The Trust maintains the right to use any of the outside facilities for community events, but will only do so in consultation with any individual affected clubs and will not do so unreasonably. The Trust will then be responsible for organising, managing such events and reinstating any affected areas.
5. Individual clubs may organise sporting events (matches, tournaments etc) for their own members and for their governing bodies on their assigned areas, providing they:
  - comply with the policy on Event Management and Licencing,
  - do not conflict with item 4 above, and
  - keep the Sports Park Manager informed of all activities to ensure there is no detrimental effect on Trust bar and kitchen takings and no unforeseen 'clashes' with Trust or other club events or activities already planned.
6. Occasional non-sporting events and activities may also be arranged directly by the clubs, but must be the subject to the agreement of the Trustees and, in particular, in accordance with the policy on Licensing and Event Management.
7. No alcohol is to be sold or supplied outside of the main Pavilion except as in 6 above.
8. The Trustees recognise that over time individual club needs and those of the Trust may change. The Trust therefore reserves the right to carry out an annual review of the areas assigned to the clubs but will only alter assigned areas after consultation with affected clubs.
9. The Trust and member clubs will work within the law and the Sports Trust governing documents.
10. Any club which has a grievance/complaint in respect of the application of this policy should raise it with the Trust Chairman who will resolve the issue informally. Where this is not possible, the matter will be referred to the Board of Trustees for a final decision.

**Version: 1**

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