

The Wallingford Sports Trust

Policies and procedures

3. The rôle of Trustees

Each constituent Club should appoint one trustee (nominated trustee) to the Sports Trust. Other individuals may be elected by trustees to join their number, but the number of elected trustees may never be more than one less than the number of nominated trustees.

The trustees corporately are the “management” of the Trust and make all significant decisions. They need to understand that they have significant responsibilities both individually and collectively. Their actions are governed by the constitution of the Trust, but also by the rules set out by the Charity Commissioners. All trustees should read the following documents:

- Charity Commissioners’ publication CC3 “The Essential Trustee” dated March 2012, which is available on-line at <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>.
- The constitution
- The latest annual report and statement of accounts.

“The Essential Trustee” document highlights that trustees have six main duties to:

1. Ensure your charity is carrying out its purposes for the public benefit
2. Comply with your charity’s governing document and the law
3. Act in your charity’s best interests
4. Ensure your charity is accountable
5. Manage your charity’s resources responsibly
6. Act with reasonable care and skill

Trustees should recognise that when they are lobbying for their constituent club, they might have an actual or potential conflict with their role as a trustee and if necessary should refrain from voting on the issue being discussed.

Note: possible hyperlink in future to Charities Commission website